

_____ **to-do list for the week of** _____.

NAME

DATE

As you create your to-do list, be sure to include an estimate for how much time it will take you to complete your task.

WEEKLY TO-DO LIST



High Priority

Low Priority

	High Priority	Low Priority
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		



Oregon State University
Academic Success Center



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