Communication, Canvas and You

Explore the Canvas communication tools. Learn how to use them to effectively communicate throughout the term with your instructors and peers.

DISCUSSION BOARDS
Public communication/interaction open to all registered students at a course. May be used for general communication threads or for assignment completion.

WHERE
Course Navigation  ➔  Discussions

STRATEGIES FOR SUCCESS
☐ Read ALL instructions before posting or replying.
☐ Take notes on major concepts and examples being discussed.
☐ Only share information you're comfortable sharing with the entire class.

ASSIGNMENT COMMENTS OR ANNOTATION
Private communication between you and the instructor. Comments are assignment-specific. Each assignment has its own comments area.

WHERE
Course Navigation  ➔  Grades  ➔  Comment
Assignment  ➔  Submission Details  ➔  View Feedback

STRATEGIES FOR SUCCESS
☐ Review ALL instructor comments.
☐ Reply to your instructor’s comments (you might request feedback or clarify concepts).
☐ Use comments to identify strengths and areas for improvements.

CONVERSATIONS
Private communication about assignments or the course. Can be between individuals or groups. System and logic will be similar to email.

WHERE
Global Navigation  ➔  Inbox  ➔  Compose a New Message

STRATEGIES FOR SUCCESS
☐ Use strategies for professional communication when messaging.
☐ Provide enough information for the person to be able to respond.
☐ Be proactive: message early so you have time to use the information you receive in reply.

Visit our Learning Corner or the Canvas Site for more resources.