Start of Term Checklist: Blended Learning

Week 0

- ☐ Use the Beaver Store to identify texts, technology, & resources needed for class
- ☐ Review or print class schedule on MyOSU page (Student page -->My Class Schedule)
- ☐ Identify each course's format (E.g., on-campus, blended, hybrid, remote, online)
- ☐ Locate class locations on campus map (knowing where you're going makes a difference!)
- ☐ Plan the commute to OSU & time for movement between classes
  - ➲ Consider on- and off-campus transportation options
  - ➲ Consider each course type. If you have back-to-back classes, think about where you'll be and transition time between in-person and remote class sessions
- ☐ Access your ONID email regularly to check for course announcements
- ☐ Access Canvas course sites to review available syllabi, schedules, & announcements
  - ➲ Make a list of questions you have about each course
- ☐ Double check class locations (in catalog or MyOregonState) the day before each class
  - ➲ Attend classes; collect syllabi to use when planning for the term.
- ☐ Review the Technology Checklist to be sure your technology is ready to go
- ☐ Review or print class schedule on MyOregonState (Academics --> My Class Schedule)
- ☐ Visit the Academic Success Center to live-chat with a Strategist about resources that can support you this term
- ☐ Make an Academic Coaching appointment to plan ahead/set goals for the term
- ☐ Create a weekly schedule for the first two weeks of class
  - ➲ Schedule time for synchronous class sessions, review of online content, assignments, work, breaks, etc.
  - ➲ Leave flex time in case tasks take longer than expected
- ☐ Identify a quiet space for remote learning and for any Zoom meetings

Answer these **10 Questions to Ask about Your Course**
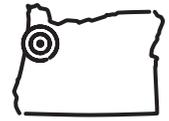
Week 1

- ☐ Attend any in-person and/or synchronous class sessions
- ☐ If unable to attend in-person class sessions, let your instructor know, and plan together how you'll complete coursework.
- ☐ Visit office hours (sometime within weeks 1-3)
  - ➲ Introduce yourself and get to know your instructor
  - ➲ Ask your list of questions about the course, technology, and assignments (from Week 0)
  - ➲ Be sure to ask if your instructor has strategies for learning remotely/online
  - ➲ Identify campus resources being offered remotely that can support your success
- ☐ Complete readings and assignments
- ☐ Complete Term-at-a-Glance with all term due dates and start a Weekly To-Do List
- ☐ Reach out to peers to develop virtual study groups; decide when you'll meet, who will host the meeting, and how often you'll connect

Week 2

- ☐ Revisit your weekly schedule
  - ➲ Evaluate time needed to prepare, attend, and study for each class
  - ➲ Revise schedule given your current knowledge of courses and other commitments
- ☐ Create a study cycle for each course using active learning strategies
- ☐ Make an appointment with the Writing Center for an upcoming writing assignment/project
- ☐ Make connections between Week 1 and Week 2 concepts
- ☐ Use the 80/20 rule (80% of time on new material; 20% of time on review) when studying
- ☐ Create an ongoing visual or notes summary to track past/new concepts
- ☐ Begin your study and review for midterms

80/20 RULE

WK 0   WK 1   WK 2
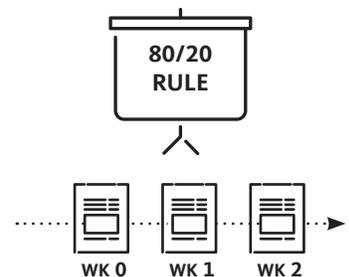
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