Start of Term Checklist: Blended Learning

**Week 0**

- Use the [Beaver Store](#) to identify texts, technology, & resources needed for class
- Review or print class schedule on [MyOSU](#) page (Student page --> My Class Schedule)
- Identify each course’s format (E.g., on-campus, blended, hybrid, remote, online)
- Locate class locations on [campus map](#) (knowing where you're going makes a difference!)
- Plan the commute to OSU & time for movement between classes
  - Consider on- and off-campus [transportation options](#)
  - Consider each course type. If you have back-to-back classes, think about where you’ll be and transition time between in-person and remote class sessions
- Access your [ONID email](#) regularly to check for course announcements
- Access [Canvas](#) course sites to review available syllabi, schedules, & announcements
  - Make a list of questions you have about each course
- Double check class locations (in catalog or [MyOregonState](#)) the day before each class
  - Attend classes; collect syllabi to use when planning for the term.
- Review the [Technology Checklist](#) to be sure your technology is ready to go
- Review or print class schedule on [MyOregonState](#) (Academics --> My Class Schedule)
- Visit the [Academic Success Center](#) to live-chat with a Strategist about resources that can support you this term
- Make an [Academic Coaching](#) appointment to plan ahead/set goals for the term
- Create a [weekly schedule](#) for the first two weeks of class
  - Schedule time for synchronous class sessions, review of online content, assignments, work, breaks, etc.
  - Leave flex time in case tasks take longer than expected
- Identify a quiet space for remote learning and for any Zoom meetings

**Week 1**

- Attend any in-person and/or synchronous class sessions
- If unable to attend in-person class sessions, let your instructor know, and plan together how you’ll complete coursework.
- Visit [office hours](#) (sometime within weeks 1-3)
  - Introduce yourself and get to know your instructor
  - Ask your list of questions about the course, technology, and assignments (from Week 0)
  - Be sure to ask if your instructor has strategies for learning remotely/online
  - Identify campus resources being offered remotely that can support your success
- Complete readings and assignments
- Complete [Term-at-a-Glance](#) with all term due dates and start a [Weekly To-Do List](#)
- Reach out to peers to develop virtual study groups; decide when you’ll meet, who will host the meeting, and how often you’ll connect

**Week 2**

- Revisit your [weekly schedule](#)
  - Evaluate time needed to prepare, attend, and study for each class
  - Revise schedule given your current knowledge of courses and other commitments
- Create a [study cycle](#) for each course using [active learning strategies](#)
- Make an appointment with the Writing Center for an upcoming writing assignment/project
- Make connections between Week 1 and Week 2 concepts
- Use the 80/20 rule (80% of time on new material; 20% of time on review) when studying
- Create an ongoing visual or notes summary to track past/new concepts
- Begin your study and review for midterms

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**10 Questions to Ask about Your Course**

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