

_____ to-do list for the week of _____.

NAME

DATE

As you create your to-do list, be sure to include an estimate for how much time it will take you to complete your task.

WEEKLY TO-DO LIST

WEEK BY WEEK

High Priority

Low Priority

	High Priority	Low Priority
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		



Oregon State University

Brought to you by
The Learning Corner
@ the Academic Success Center
success.oregonstate.edu/learning

